

**Marriage in Zug**  
Your “Yes” in the Heart of Switzerland

Civil Registry Office, District of Zug  
Municipalities: City of Zug, Steinhausen, Walchwil,  
Oberägeri, Unterägeri



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### Imprint

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## Marriage in Zug Your “Yes” in the Heart of Switzerland

Dear Couple

The team of the Civil Registry Office District of Zug is delighted to welcome you. We are happy to advise you on the procedure, the necessary documents, and the civil ceremony itself. Please contact us via our website or using the QR code.

This brochure presents the available ceremony venues in the City of Zug: the function room on the 24th floor of the Park Tower, the historic Town Hall, the Museum Burg Zug in the Old Town, and a simple room in the Stadthaus at Gubelstrasse 22.

You will also find information regarding name changes and citizenship after marriage.



[www.stadtzug.ch/ehe](http://www.stadtzug.ch/ehe)



## Park-Tower & Stadthaus

### Marriage with or without a view



#### **Park Tower – Function Room**

The room on the 24th floor offers 35 guest seats (excluding the couple and witnesses). In clear weather, it provides a unique panoramic view over the city, Lake Zug and the surrounding mountains.

#### **Ceremony Times – Park Tower**

Ceremonies take place on selected Fridays. Additionally, civil weddings may be held on certain Saturdays each year. The Civil Registry Office will gladly provide available dates upon request.

#### **Meeting Point for Park Tower Ceremonies**

Couples and their guests are asked to check in 15 minutes before the ceremony at the reception desk in the Stadthaus.



#### **Room in the Stadthaus**

A modern, simple meeting room offering 9 seats and 4 standing places for guests (excluding the couple and witnesses).

#### **Ceremony Times Stadthaus**

Ceremonies are held Monday to Thursday upon appointment.

#### **Meeting Point for Stadthaus Ceremonies**

Couples and their guests are asked to arrive 5 minutes before the ceremony at the Stadthaus reception.

#### **Organizational Notes**

##### **Date reservation**

A wedding date can be reserved up to one year in advance.

##### **Filming/Photography**

Filming during the ceremony is not permitted. Photography is of course allowed.

##### **Guard of Honour**

Please refrain from throwing rice, rose petals or similar items.

##### **Accessibility**

Both the Stadthaus and Park Tower are wheelchair accessible.

##### **Parking & Transport**

Paid parking is available in nearby parking garages and at the SBB area. The Stadthaus is a 5-minute walk from Zug railway station.

## Town Hall (Rathaus) Marriage in the Old Town



The Town Hall, built between 1505 and 1509, is located in Zug's Old Town near its landmark, the Zytturm, and only a few steps from the lakeshore.

### Ceremony Rooms

Couples may marry in the Gothic Hall or the Baroque Council Room (Bürgerratszimmer).



### Date Reservation

A ceremony date can be booked up to one year before the desired day.

### Ceremony Times

Ceremonies take place on selected Fridays and on certain Saturday mornings each year. Available dates are provided upon request.

### Meeting Point

Couples and guests gather 5 minutes before the ceremony in the entrance hall of the Town Hall, where they will be picked up by the registrar.

### Filming/Photography

Filming during the ceremony is not permitted. Photography is of course allowed.

### Guard of Honour

Guests may gather in front of the Town Hall. Please be considerate of office operations and nearby restaurants. Throwing rice, rose petals or other items is not permitted.

### Accessibility

The Town Hall has no elevator and is not wheelchair accessible. Ceremony rooms are accessible only via stairs.

### Aperitif

For ceremonies starting at 11:00 or 15:30, an aperitif can be organized in the ground-floor entrance hall.

Please contact Bürgergemeinde Zug for further details: Tel. 041 725 37 50.

### Parking

Nearby parking garages: Casino, Frauensteinmatt, Postplatz (5–10 minutes on foot).



## Town Hall (Rathaus) Gothic Hall



The Gothic Hall on the third floor is the Town Hall's showpiece. One of the few preserved Late Gothic council chambers, it has been protected since 1932. It offers 48 guest seats (excluding the couple and witnesses). Smaller wedding parties are also warmly welcome.



## Town Hall (Rathaus) Council Room (Bürgerratszimmer)

A Baroque wood-panelled room with a large ceiling painting and ornate tiled stove. Suitable for small weddings. Provides 4 guest seats (excluding the couple and witnesses).



## Museum Burg Zug Marriage in the Old Town



Burg Zug is the oldest preserved secular building in the city. A medieval seat, later a prestigious residence, and since 1983 the city's historical museum.

### Ceremony Rooms

Couples may marry in: the Atelier in the historic attic, or the Hediger Room. Between 14:00 and 17:00, the museum is open to the public, but the ceremony rooms are reserved for the couple and their guests.



### Date Reservation

Wedding dates can be reserved up to one year in advance.

### Ceremony Times

Ceremonies take place on selected Fridays. The Civil Registry Office provides available dates on request.

### Meeting Point

Couples check in at the reception of the Museum Burg Zug. The registrar will pick up the group in the courtyard or the cafeteria.

### Filming/Photography

Filming is not permitted. Photography without flash and tripod is allowed.

### Guard of Honour

Guards of honour are welcome. Guests may use sparklers, soap bubbles, or release doves in the courtyard.

### Accessibility

The historic building has uneven floors. Accessibility is limited. The attic (Atelier) can only be reached via narrow, steep stairs. The Hediger Room is accessible by lift with assistance.

### Aperitif

Aperitifs can be arranged in the courtyard. Please contact Michèle Jörg Dittli for further details ([michele.joerg@zg.ch](mailto:michele.joerg@zg.ch))

### Parking

Paid parking available along Kirchenstrasse or at the nearby Casino parking garage.

### House Rules

Please consider the house rules available here: [www.stadtzug.ch/ordnung](http://www.stadtzug.ch/ordnung) or use the QR-Code.



[www.stadtzug.ch/ordnung](http://www.stadtzug.ch/ordnung)



## Museum Burg Zug Atelier (Attic)



Located in the attic, largely retaining the 15th-century roof structure. The west window offers a beautiful view over the Old Town, including the Zytturm and Lake Zug; the east window shows the Hwylerturm and remains of the old city walls. Capacity: 18 guests (excluding the couple and witnesses).



## Museum Burg Zug Hediger Room



Created around 1890 when the castle belonged to the Hediger family. Features a 1901 Neo-Renaissance tile stove and a portrait of Maria Juliana Hediger-Siegrist. Capacity: 5 seated + 7 standing guests (excluding the couple and witnesses).



## Additional Information

### Name Regulations

#### Name Use Under Swiss Law (effective since 1 January 2013)

At marriage, the following options exist:

- Each spouse keeps their own name (default).
- If both keep their name, they choose which surname their children will carry.
- The couple may declare the bride's or groom's birth surname as the common family name.

#### Examples

Mr Schwarz marries Ms Blanc	husband's last name	spouse's last name	children's last name
If both keep their names	Schwarz	Blanc	Schwarz or Blanc
If choosing man's birth name	Schwarz	Schwarz	Schwarz
If choosing woman's birth name	Blanc	Blanc	Blanc

Mr Hoch marries Ms Lang (birth name: Breit)	husband's last name	spouse's last name	children's last name
If both keep their names	Hoch	Lang	Hoch or Breit
If choosing man's birth name	Hoch	Hoch	Hoch
If choosing woman's birth name	Breit	Breit	Breit

#### Alliance Name

An "alliance name" (e.g. Schwarz-Blanc) is not an official name, though it can be entered in some IDs upon request. It is commonly used socially but not recorded in the Swiss civil registry.

#### Citizenship

Marriage does not affect citizenship. Each spouse keeps their municipal and cantonal citizenship. A child receives the citizenship of the parent whose surname it carries.

City of Zug , Presidential  
Department, Civil Registry  
Office District of Zug

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Stadt  
**Zug**