

Certificate of employment
Work Experience Review Form

Name and address of the intern:	
Period covered (from... to...)	Name of Supervisor

Business stamp:			sub- standard	unsatis- factory	satis- factory	good	very good	excellent
			- - -	- -	-	+	+ +	+ + +
Social Skills	Teamwork	finding solutions together, helpful, team worker, adaptable...						
	Tidiness	tidy and punctual at work, well organized						
	Reliability	sense of duty for educational and work tasks						
Mental Faculties	Attitude to learning and work responsibilities	showing interest in expanding on knowledge and work areas						
	Perception and understanding	responds quickly and efficiently to new contents and tasks						
	Diligence	ability to focus on tasks						
Performance	Expertise	professional knowledge (intern level)						
	Quality of work	intern level						
	Output of work	speed at which work is carried out (intern level)						

The institution offering the internship is kindly requested to complete the following as precisely and concisely as possible. Thank you!

<p>The following activities and tasks have been carried out:</p>	
<p>These job-related skills and competences were used:</p>	
<p>The handling/implementation of the following materials/appliances and machines was learned/encouraged/fostered:</p>	
<p>We noticed the following skills/ strength of the candidate:</p>	
<p>We offer the following suggestions/recommendations to the candidate for his/her professional progress:</p>	
<p>Remarks:</p>	<p>Date: Signature:</p>